**Providence Hills Community Association**

**Board of Directors’ Meeting Minutes**

**June 23, 2025**

**Meeting Location:** Clubhouse (2663 Providence Hills Drive)

**Participants:**

Present: Jose Diaz, Liz Thomas, Maribeth Campbell, Mujeeb Shah-Khan, and Mark McKain

Guests: Jaime Williams (Bumgardner Association Management), 1 resident

**Board Meeting – Open Session**

1. **Call to Order**

The meeting was called to order at 7:02 p.m. by Jose Diaz.

1. **Roll Call**

All members were present.

1. **Reports of Officers**

No new reports.

1. **Reports of Committees (given by Liz Thomas)**
   1. **Adult Social Committee** 
      * Pool party this Friday 6-9pm posted on Facebook. Email will be sent out.
   2. **Children’s Social Committee** 
      * Working with welcome committee

August 9th 4-7pm   
Summer Neighborhood Party  
Fire truck with foam spray; food trucks; clubhouse

* 1. **Welcome Committee** 
     + See above (b)
     + 3 houses sold and closed; house on PHD is under contract; 1 for sale on SHD; Price per square foot is averaging $218-$234 for the neighborhood
     + Getting welcome packets together.
     + $500 will be transferred to Welcome Committee line item from Insurance line item after saving $1000 (Mujeeb motion; Jose second)
  2. **Pool Committee** 
     + Issues and concerns:
       1. Discussion of guidance for lifeguard interaction with residents
       2. Discussion of water safety and supervision
       3. Discussion of fob requirement
       4. Discussion of alcohol use at pool
       5. Discussion of preventing after-hours trespassing
  3. **Holiday Decorations** 
     + Patriotic decorations up until Labor Day
     + Reminder to residents to be respectful of neighbors, take care near pets, and be cautious near brush in holiday celebrations
  4. **Community Social Committee** 
     + Food and service from caterer was great
  5. **Landscape Committee** 
     + Sprinkler issues at front of neighborhood ($1500-$1800 worth of repairs)
     + Meeting with Cantey about drainage issues
     + Creek area needs to be cleared at bottom of playground
  6. **Neighborhood Message Boards** 
     + Signs will be updated for this week’s pool party
     + New boards received. Need someone to put them up.
  7. **Architectural Review Committee** 
     + 1 roof, 1 chimney, and 1 deck completed; 1 set of windows approved
  8. **Social Media Committee (no update)**

1. **Unfinished Business**
   1. Nonresident pool memberships will be postponed until next year. Will be addressed after tennis courts are repaired. Think through and prep for applications in February.
   2. Key fob issues. Residents who have a balance on their account will not have access to amenities.
   3. Drainage issues addressed by Cantey before Tennis/Pickleball Court Repairs
      1. Install 4 French drains or everlast drain near pool house
      2. Install everlast drain between tennis courts and playground
      3. Previous sinking issues were brought up (half the tennis court had collapsed and entire court replaced in 2010).
      4. Bench by tennis courts will be repaired.
   4. Playground Improvements
      1. Mulch will be delivered. One resident has offered to use tractor to place mulch. We will need residents to volunteer and maybe teen volunteers to help spread mulch. Tentative date: July 5th (since many people will not travel during the holiday weekend)
      2. Mobile pressure washing will be done before mulch is placed.
      3. Bumgardner will donate two picnic tables for playground.
      4. Vandalized swing has been repaired.
      5. Crack in slide needs to be investigated.
      6. Volunteers will be needed to paint playground equipment.
      7. Maribeth is still researching options for adding a shade.
2. **Announcements**
   1. Semi-annual meeting will be Tuesday, July 22nd 6pm
   2. Regular board meeting at 7pm
3. **Adjournment**
4. Motion to move to Executive Session, to discuss legal, personnel, and confidential matters made at 8:35 p.m. by Jose Diaz, second by Mujeeb; Approved unanimously.