**Open Session Board Minutes**

**Providence Hills HOA Semiannual Community Meeting**

**January 29, 2023**

Meeting Location: Clubhouse (2663 Providence Hills Drive)

Participants:

Present: Jose Diaz, Andrew McDermott, Mujeeb Shah-Khan, Jomar Roberts

Absent: Bob Armet

Guests: Mickey Bumgardner, ~25 residents

Board Meeting – Open Session

1. Call to Order
   1. Meeting began at 1:19 p.m. by Jose Diaz.
2. Roll Call
   1. All are present except for Bob Armet.
3. Introduction & Nominations
   1. We opened the floor for any additional nominations for candidates. No additional candidates were nominated.
4. Feedback
   1. There is a form at the event that attendees can submit ideas they have for the neighborhood.
5. Events
   1. There is a handout at the event that attendees can take with tentative events for the remainder of the year.
   2. The up-to-date list can always be found at <http://www.providencehills.org/upcoming-events/>.
6. Capital Improvement Feedback
   1. The following initiatives were described. Residents are asked to complete a ranking activity to provide input to the Board of Directors as to where to prioritize our neighborhood improvements. This is not an all inclusive list of ideas received, but is the consolidated top items:
      1. Audio / Video System & Wi-Fi
      2. Clubhouse / Pool House Window Replacement
      3. Clubhouse Interior Design
      4. Clubhouse Sidewalk Lighting
      5. Common Area Landscape Redesign
      6. Key Fob System
      7. Lighted Flagpole
      8. Permanent Trim Lighting
      9. Playground Equipment Replacement & Fence Installation
      10. Street Lights on Providence Hills Drive
7. Recent Planned and Unplanned Maintenance Work
   1. Electrical work took place at the clubhouse and entrances to ensure everything is safe, grounded, and working.
   2. The water heater broke over the Christmas Eve freeze.
   3. Clubhouse and pool house roofs are being replaced.
   4. Clubhouse chimneys are being repaired.
8. Open Forum
   1. Traffic Calming
      1. Residents provided a variety of feedback, with a concern of speed.
      2. Jose reviewed the updates gained thus far, with no four-way stop sign possible at Savannah Hills & Providence Hills and a search for authority between NC Department of Transportation and local municipalities.
   2. Mailboxes
      1. We have identified a new resident who is volunteering to make the mailboxes going forward. Kay Don Kahler is still willing to make them.
      2. We looked in to vendors, and the “break-even point” doesn’t make sense for the number of mailboxes we need.
      3. We can look to change the rules, but this requires a Covenants change – needing 2/3 of the neighborhood to vote – we received a 27.9% participation rate in the elections this year, for perspective.
   3. Christmas Decorations
      1. A resident addressed a concern that the Christmas directions were still up on the Savannah Hills x Pleasant Plains entrance.
      2. The Holiday Decorations committee expressed concern that he is a one-man committee and has been out of town for work; his decorations are still up at home.
      3. Three residents volunteered to help out going forward; Jose Diaz worked to connect the volunteers with the committee.
   4. Volunteer Opportunities
      1. Residents expressed an interest in knowing more of what is going on in the neighborhood and how to participate.
      2. Jose Diaz mentioned the website has been revamped and should be residents #1 source for information about what is happening.
      3. Andrew McDermott will get an email sent out to the neighborhood with the 2023 (tentative dates) event calendar and a listing of the committees for those who want to get involved.
      4. The Board will look to send a letter in the next mailing to ensure all households are reached with this information.
   5. New Resident Information
      1. The Welcome Committee brought up that there is no New Resident information packet available today, and that there should be on that can be made available with the welcome package.
      2. Residents also addressed CCRs should be sent out.
      3. The Board will work with the Welcome Committee to revise this package.
9. Election Results
   1. With 72 households voting, 27.9% participation, Jose Diaz, Andrew McDermott, and Jomar Roberts have been reelected through a 2024 term.
10. Announcements
    1. The February Board of Directors meeting is scheduled for February 27 at 7 pm at the Clubhouse.
    2. There are opportunities to get involved within the neighborhood. Inquire if interested!
11. Adjournment
    1. Motion to Adjourn made by Jose Diaz.   
       Seconded by Mujeeb Shah-Khan.   
       Vote unanimous.
    2. Meeting ended at 1:58 p.m.