**Open Session Board Minutes**

**Providence Hills HOA Board of Directors Meeting**

**March 25, 2024**

Meeting Location: Clubhouse (2663 Providence Hills Drive)

Participants:

Present: Taryn Burns, , Mark McKain, Mujeeb Shah-Khan

Absent: Andrew McDermott and Jose Diaz

Guests: Mickey Bumgardner & Jamie Williams (Bumgardner Association Management

Board Meeting – Open Session

1. Call to Order
	1. The meeting began at 7:10 p.m. by Mujeeb Shah-Khan.
2. Roll Call

All are present except for Andrew McDermott and Jose Diaz.

1. Reading and Approval of Minutes
	1. The February meeting minutes have been approved and posted to the website for community access.
2. Reports of Officers
	1. President (Jose Diaz)
		* No report.
	2. First Vice President (Mujeeb Shah-Khan)
		* No report
	3. Second Vice President (Taryn Burns)
		* No report
	4. Treasurer (Mark McKain)
		* No report.
	5. Secretary (Mujeeb Shah-Khan on behalf of Andrew McDermott)
		* Will partner with Welcome Committee & Bumgardner to get contact information from house sales updated.
		* Will partner with Holiday Decorations Committee to get neighborhood entrances/clubhouse decoration schedule added to calendar.
3. Reports of Committees
	1. Adult Social Committee (Sharon McGowan)
		* Yoga session was postponed.
		* Interested in community input for new event ideas.
		* Next planned event: Water Aerobics starting this summer.
	2. Architectural Review Committee (Bob Armet, transitioning to Taryn Burns)
		* No update.
	3. Children’s Social Committee (Katie McDermott and Shannon Vo)
		* Spring event is on Saturday from 1-3 at the lower parking lot. Easter egg hunt, petting zoo, pony rides, cupcakes! Seeking volunteers to hide eggs that morning.
		* Confirming vendors and logistics for Halloween and Holiday events.
		* Next event: Spring event, March 30.
	4. Community Social Committee (Amy Gemereth)
		* No update.
		* Next event: Memorial Day Cookout, May 27 12-2 pm.
	5. Holiday Decorations (Liz Thomas)
		* Holiday decorations will go up May 18-19. Need volunteers to help.
	6. Neighborhood Message Boards (Doug Smith)
		* No update
	7. Pool Committee (Jessie Alkemeyer)
		* No update
	8. Social Media Committee (Katie McDermott)
		* Reach out if you have neighborhood news that needs to be communicated through our social media!
	9. Welcome Committee (Liz Thomas)
		* 3401 Savannah Hills is in the selling process and 2825 Hampton Glen will be on the market soon.
		* Next event: Meet & Greet Event April 28
4. Old Business
	1. Automated External Defibrillator (AED)
		* The Board now has received two quotes for the training class.
	2. McKee Road Sidewalk
		* The last update received was in January when Bumgardner reached out to Colliers Engineering.
		* No new update. Mark to follow-up with Bumgardner.
	3. Code of Conduct Update
		* Jodi Andersen provided a revised draft to the initially proposed Code of Conduct. Jose will follow up on her draft.
	4. Storm Drain Dry Creek
		* Ashley Smith from Charlotte Mecklenburg Stormwater Services volunteered to come to one of our meetings to speak about dry creek maintenance. No update.
		* In January meeting, we said we would look in to a Union County/Indian Trail contact for residents. No update.
	5. 2024 Pool Deck Access System
		* In February, the Pool Committee delivered a recommendation to adopt MemberSplash as our pool deck access system mechanism for 2024. Since then, we received a complimentary free trial offer for MemberSplash through 2024.
		* Motion to adopt the same pool pass system used in prior years for 2024. Proposed and passed the motion. (3-0)
		* Motion to adopt the allocation of $1,500 (not to exceed amount) to test run Membersplash on a limited basis (10 residences) for 2024. Proposed and passed the motion. (2-1)
	6. Vision of Community Projects
		* In recent meetings, we committed to collecting community input and publishing a 3 or 5 year project plan, with expected dues increases incorporated. This is in progress.
	7. Pet Leash Laws
		* In January, a resident addressed the concern about pet leash laws in our neighborhood.
		* In Article 6, Section 7 of the Providence Hills Declaration of Protective Covenants, Conditions & Restrictions mandates that dogs be confined on a leash when outside a Lot.
		* The Board’s recommendation is that all disputes or concerns be addressed with Charlotte-Mecklenburg Police Department Animal Care and Control or Union County Sheriff’s Office Animal Services on an individual basis.
		* Email will be prepared and sent to community residents.
5. New Business
	1. Pool Parts Request
		* Carolina Pool Management provided a quote of $1032.26 on March 14 for pool parts for the 2024 season opening. The Pool Committee recommends that they do a review and provide the Board a recommendation on each item’s need.
		* Motion proposed and passed (3-0) approving the expenditure.
	2. Clubhouse Roses – Diseased?
		* A resident reached out to the board with a concern about the roses in front of the clubhouse potentially having a disease that could spread to their roses. She is asking that the existing flowers be removed.
		* Recommendation was to remove the affected roses. Landscaper to check roses and confirm.
	3. In ground valve boxes on both sides of the clubhouse are leaking.
6. Open Forum
	1. Need trash receptacles emptied on the basketball court. Landscaper to check and confirm.
7. Announcements
	1. The April Board of Directors meeting is scheduled for April 22 at 7 pm at the Clubhouse.
	2. There are opportunities to get involved within the neighborhood. Inquire if interested!
	3. Three positions on the Board of Directors will be up for election on January 26, 2025. Inquire if interested!
8. Adjournment
	1. Motion to adjourn the Open Session and move to Executive Session made by Mujeeb Shah-Khan .
	Seconded by Taryn Burns.
	Vote unanimous.
	2. The meeting ended at 8:15 p.m.